

Dear SYSA Volunteer Coaches, Asst Coaches, Managers, and Parent Volunteers,

Thank you very much for the time, energy, and hard work that you dedicate each season to the kids in SYSA. As a volunteer-based organization, we know that we could NOT provide soccer to the over 12,000 SYSA players without you. We appreciate all that you bring to our organization, and hope that you are looking forward to another great fall season with your teams!

As we look ahead to the Fall 2019 season, we want to let you all know about some changes to the registration process for all volunteers who work with the kids and/or have access to their personal information. First, Washington Youth Soccer (WYS) has moved **all background check expirations to June 30, 2019**. No coach, manager, club administrator, board member, or other volunteer should register with your club before July 1. While WYS has recognized that the June 30 expiry is problematic for all, and will move it for the 2020 season, there is nothing to be done now, and all will have to register on July 1.

Most importantly, with changes to existing laws & their enforcement, and new federal laws taking effect, specific training is now required for all coaches, managers, club administrators, and board members. **All are required to complete Heads Up! Concussion training, Sudden Cardiac Arrest Awareness training, and Safe Sport training.** Please note: compliance is a part of each law, and we are required to be in full compliance by our governing bodies, WYS & USYSA. All training sessions are online, and can be done at your convenience from a computer or mobile device. The concussion and cardiac arrest trainings are relatively short sessions, while the Safe Sport training is a little more involved: it consists of 3, 30 minute modules. We understand that these additional requirements to volunteer may feel arduous, but we believe that all volunteers will support them as player safety is important to us all. At the end of each training session, you will receive a certificate of completion. Compliance is tracked through each individual's member account in Affinity, and I have included full instructions below.

- Login to your member account page in Affinity from your club's Affinity landing page or registration portal (the user login tab is on the left-side navigation on these pages).
- When your member account page opens, select 'view details' under your own profile picture.
- The page will refresh and your profile box will be outlined in red.
- Next, scroll down, and open the 'Certificates' tab under your profile.
- All three online training links are listed there, along with the access code for the Safe Sport training. All links can also be found on the Coaches page of the SYSA website.
- **Complete each training before June 30, 2019.**

- At the completion of each training, you will receive a certificate that you can upload into the appropriate spot on the tool bar below the training links.
- Upload certificates.
- **Register & complete your annual background check with your club on July 1.**
- **No coach or manager will be added to his or her team roster until ALL three components are completed and certificates are uploaded.**

Thank you in advance for completion of these requirements. Again, SYSA appreciates all that you do for the players in our Association.

Please direct all questions to SYSA Association Registrar, Paige, Blomso, at pfbloaso@hotmail.com.

Thank you,
The SYSA Board & Staff